



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, FEBRUARY 5, 2025
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 1. None.
- 9. APPROVAL OF MINUTES**
 - 1. October 2, 2024 - Regular Commission Meeting Minutes**
[October 2, 2024 - Regular Commission Meeting Minutes](#)
 - 2. October 16, 2024 - Regular Commission Meeting Minutes**
[October 16, 2024 - Regular Commission Meeting Minutes](#)
 - 3. November 12, 2024 - Special Commission Meeting Minutes (Oath of Office)**
[November 12, 2024 - Special City Commission Meeting Minutes \(Oath of Office\)](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A 50TH YEAR CDBG GRANT FROM BROWARD COUNTY FOR SIDEWALK RESTORATION AND ADA COMPLIANCE PHASE III PROJECT; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-05)
[RESO. 2025-05 - West Park - Submitting CDBG 50th Year Application - Sidewalk Restoration and ADA Compliance Phase III](#)

Memo - Authorization to Execute the 50th Year Community Development Block Grant
FY24-25 CDBG 50th Year -Sidewalk Restoration and ADA Compliance
RESO. 2024-29 - West Park - Submitting 50th YR CDBG Application - Sidewalk Restoration and
ADA Compliance
50th Year CDBG Application Final

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WEST PARK AND KINETIC LIFESTYLE HOMES INC., RELATING TO TRANSFER, DEVELOPMENT AND USE OF LOTS FOR AFFORDABLE HOUSING; AUTHORIZING THE CITY ADMINISTRATOR’S EXECUTION OF THE ATTACHED DEVELOPMENT AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-06)

RESO. 2025-06 - West Park - Approving Development Agreement with Kinetic Lifestyle Homes Inc.

Memo - Kinetic Homes Development Agreement

Exhibit A - Kinetic Homes Development Agreement

Exhibit B - Kinetic Homes Development Agreement

Exhibit C - Kinetic Homes Development Agreement

Exhibit D - Kinetic Homes Development Agreement

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO PROVIDE NOTICE OF TERMINATION TO AMERICAN TRAFFIC SOLUTIONS, INC. OF THE PROFESSIONAL SERVICES AGREEMENT PERTAINING TO THE RED LIGHT CAMERA TRAFFIC SAFETY PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO ELEMENATE ALL POSITIONS ASSOCIATED WITH THE RED LIGHT CAMERA PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY ACTION; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-07)

RESO. 2025-07 - West Park - Termination of Agreement with American Traffic Solutions - Red Light Camera Program

Memo - Red Light Camera Financial Impact

Agreement with American Traffic Solutions - Red Light Cameras

Agreement with American Traffic Solutions - First Amendment

Agreement with American Traffic Solutions - Second Amendment

Agreement with American Traffic Solutions - Third Amendment to Agreement

Agreement with American Traffic Solutions - Fourth Amendment

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SETTING SEATING ASSIGNMENTS FOR THE CALENDAR YEAR 2025; PROVIDING FOR ADOPTION OF REPRESENTATION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-08)

RESO. 2025-08 - West Park - Setting Seating Assignments

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING A VOTE OF “NO CONFIDENCE” FOR THE CITY ADMINISTRATOR; PROVIDING ADOPTION OF REPRESENTATIONS; PROVIDING

FOR AN EFFECTIVE DATE.

(Resolution 2025-09)

[RESO. 2025-09 - West Park - Expressing Vote of No Confidence For The City Manager](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK TO REQUIRE AN AMENDMENT TO THE CITY’S CODE OF ORDINANCES TO PROVIDE FOR “GOOD OF THE ORDER” AND “COMMENTS/REPORTS” SECTIONS TO THE CITY COMMISSION AGENDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS, PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-10)

[RESO. 2025-10 - West Park - Amending Code of Ordinances - Provide Good of the Order and Commissioner Comments on Agenda](#)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, DIRECTING AN AMENDMENT TO THE CITY OF WEST PARK CHARTER TO SPECIFICALLY REQUIRE THAT THE CITY CLERK BE APPOINTED BY THE CITY COMMISSION RATHER THAN THE CITY MANAGER, AND TO FURTHER REQUIRE THAT THE CITY CLERK REPORT DIRECTLY TO THE CITY COMMISSION RATHER THAN THE CITY MANAGER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-11)

[RESO. 2025-11 - West Park - Amending Charter - City Clerk Reporting](#)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (2) OF THE CITY CHARTER THAT REQUIRES AT LEAST FOUR COMMISSION MEMBERS (SUPERMAJORITY) TO REMOVE THE CITY ADMINSTRATOR AND THE CITY ATTORNEY FROM PUBLIC OFFICE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-12)

[RESO. 2025-12 - West Park - Expressing Intent to Amend Charter Removing Supermajority Requirements for City Administrator and City Attorney](#)

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, TO APPOINT A SPECIAL COUNSEL TO INVESTIGATE WHETHER THERE IS “CAUSE” AGAINST THE CITY MANAGER FOR ALLEGED VIOLATIONS; PROVIDING FOR ADOPTION OF REPRESENTATION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-13)

[RESO. 2025-13 - West Park - Appointing Special Counsel - For Cause Investigation City Administrator](#)

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER'S REPORT

1. **Suggested Date for Requested Workshop for Proposed Text Amendments to Chapter 42 – Zoning, of the Code of Ordinances, relative to Vacation Rentals, Mobile Vending, Residential Additions and Parking, and Associated Fees**
[Memo - Suggested Dates for Requested Text Amendments Workshop](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. **Discussion - Move the metal detector to the front of the building**
[Memo - Metal Detector in the Lobby at City Hall](#)
[Exhibit A - Proposals From Armed Security Companies](#)
2. **Discussion - Update on the Minor Home Repair Program**
[Memo - Minor Home Repair Program Update](#)
[Exhibit A - Minor Home Repair Program Update](#)
[Exhibit B - Minor Home Repair Program Update](#)
[Exhibit C - Minor Home Repair Program Update](#)
[Exhibit D - Minor Home Repair Program Update](#)
3. **Discussion - Have a collective town hall at City Hall in March for residents to attend**
4. **Discussion - Future date for a workshop for the Charter**
5. **Discussion - Regarding conversation with the West Park Bucs**
[Memo - Discussion regarding conversation with the West Park Bucs](#)
6. **Update on the Pioneer Wall**
[Memo - Update on Pioneer Wall](#)
7. **Discussion - Regarding initiatives residents want back**
8. **Discussion - Regarding inviting all our legislative elected officials to a workshop for proper legislative planning**
9. **Discussion - Regarding future date for a workshop on FEMA mapping and planning**
[Memo - Future Date for a Workshop on FEMA Mapping and Planning](#)

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.